

# Request a Fire Service visit or safety talk

# Data protection agreement

In this form, we will ask for some personal information (such as name, address, postcode) in order to fulfil your request for information or services.

This information will be held securely and will be used to provide you with the service you have requested.

Any processing will be performed in line with the requirements of the Data Protection Act 2018 and the General Data Protection Regulation.

The Service is registered as a Data Controller with the Information Commissioner’s Office under the reference number ZA482017. Further details about how we process personal data can be found in our [privacy notice](https://www.northantsfire.gov.uk/privacy-statement/).

Please note that we require as much notice as possible; requests with less than one month’s notice will not usually be accommodated. Visits/talks are also subject to other priorities and therefore not all requests may be fulfilled.

# Section 1 – Type of visit

|  |  |  |
| --- | --- | --- |
| Which educational session are you requesting? | Fire safety |[ ]  Road safety |[ ]
|  | Water safety |[ ]  Recruitment / careers |[ ]
|  | A combination of more than one or all |[ ]
| What is the planned date / time for your request? | Date |  | Time |  |
| What is the name of your school / group or event? |  |
| Please give a brief description of your group/ event and who will be attending |  |
| Please tell us the age ranges involved, size of audience (if known), and any additional needs/ requirements we should be aware of |  |
| What do you aim to get out of the visit? |  |

# Section 2 – Contact details

|  |  |
| --- | --- |
| Full name |  |
| Contact number |  |
| Email address |  |
| Full address of venue if you would like us to visit you |  |

# Section 3 – Other information

|  |  |  |
| --- | --- | --- |
| Are there any specific instructions we should be aware of prior to the visit? | Yes |[ ]  No |[ ]
| If yes, please provide details here |  |
| For school visits we may need access to your IT & A/V equipment plus web access to our educational platform [Homepage | StayWise](https://staywise.co.uk/)Can this be facilitated? | Yes |[ ]  No |[ ]
| Is there any other information you wish to provide at this time? | Yes |[ ]  No |[ ]
| If yes, please provide details here |  |

Thank you for completing this form, please email it to enquiries@northantsfire.gov.uk and a member of the Prevention Team will be in touch with you shortly.